07/09/12 MINUTES

MEMBERS PRESENT: RONNIE DIXON, RAYMOND TURNER, CECIL THOMPSON, BRIAN FROST, LISA CHESSER, AND EDDIE TYSON

NON-MEMBERS PRESENT: BILL TORRANCE – CITY MANAGER, BILL BEDINGFIELD, FINANCE DIRECTOR/CITY CLERK, MARY MCINTYRE, REID THRELKELD – CITY ATTORNEY, FRANK WAITS – POLICE CHIEF, KATHY BRADFORD – THE ADVANCE, ZACK FOWLER- VIDALIA COMMUNICATION, JEFF WEST – ESG, ROBBIE AKINS – ESG, BUDDY COLEMAN – FIRE CHIEF, CHRIS BLOXHAM - REPUBLIC

MAYOR DIXON BROUGHT THE MEETING TO ORDER AT 6:00p.m.

THE INVOCATION WAS GIVEN BY: BILL TORRANCE

PUBLIC COMMENTS: - None

DVA: - No Report

TOOMBS MONTGOMERY CHAMBER OF COMMERCE — Bill Mitchell gave a report from the Chamber. He reported that the Toombs Leadership class for this year was full. He also presented to the Council the new Toombs Montgomery area maps and stated that these maps are now available at the Chamber office.

<u>FINANCIAL REPORT - BILL BEDINGFIELD - Mr.</u> Bedingfield gave the financial report for the month of June. A motion was made by Councilman Frost to approve the report. The motion was seconded by Councilman Tyson. The vote was unanimous.

<u>APPROVAL OF MINUTES</u> – A motion was made by Councilman Turner to approve the minutes from the June 11, 2012 meeting. The motion was seconded by Councilman Thompson. The vote was unanimous.

- 1. eCivis Grant Writing WEB Site Mr. Torrance presented a proposal from a company that provides a single source place for locating and applying for grants. The WEB site is fee based and would cost \$12,000.00 a year for 3 users that could access this information. Mr. Torrance was bringing this information to the Council to see if they wanted the City to investigate further the possibility of using such a service in locating and applying for grants. The Council agreed that further study was needed and for Mr. Torrance to bring information back to the Council.
- 2. Prosecuting Attorney Ordinance Mr. Torrance brought an Ordinance to the City Council that needs to be approved authorizing a prosecuting attorney for City Court. The State of Georgia now requires that Cities have an ordinance outlining the requirements for a prosecutor, and a resolution annually approving the appointment of the prosecutor. Councilman Tyson made a motion to approve the ordinance and to approve the resolution appointing City Attorney Reid Threlkeld as the prosecuting attorney. The motion was seconded by Councilwoman Chesser. The vote was unanimous.
- 3. Oath of Office Prosecuting Attorney Mayor Dixon administered the oath of office to City Attorney Reid Threlkeld as the prosecuting Attorney for the City of Vidalia.
- 4. Alcohol Permit Fast Break Mr. Torrance presented an application for a beer and wine license from Fast Break on 1709 E First Street in Vidalia. The application is complete and is in order. A motion was made by Councilman Turner to approve the request. The motion was seconded by Councilwoman Chesser. The vote was unanimous. Councilman Thompson abstained.
- 5. Alcohol Permit Luvmunn Mr. Torrance presented an application for a beer and wine license from Luvmunn, Inc. at 1201 North Street East in Vidalia. The application is complete and in

- order. A motion was made by Councilman Turner to approve the request. The motion was seconded by Councilwoman Chesser. The vote was unanimous. Councilman Thompson abstained.
- 6. Alcohol Permit Food Mart Mr. Torrance presented an application for a beer and wine license from Food Mart at 402 McIntosh Street in Vidalia. The application is complete and in order. A motion was made by Councilman Turner to approve the request. The motion was seconded by Councilwoman Chesser. The vote was unanimous. Councilman Thompson abstained.

CITY MANAGERS REPORT –

SOFTWARE UPDATE – Mr. Torrance explained to the Council that the information gathered at the GMA conference on evaluating our software purchase by IT in a Box may not provide the service that we are looking for. He explained that Mr. Bedingfield has a conference call set up for July 11, 2012 with the company to see if they could help with the evaluation, and would bring the information back to the Council at a later date.

WATER LINE AT RUDELL ROAD AND 292 – Mr. Torrance explained to the Council how the water line that is owned by Lyons and services 5 accounts that are in Vidalia came into being. He stated that Mayor Nesmith of Lyons has contacted Mayor Dixon and proposed that the City of Vidalia purchase this line at the same cost that they had paid putting in the original line. The cost would be under \$10,000 and would be a very fair price in today's market. Councilman Tyson made a motion to approve the purchase of the line. The motion was seconded by Councilwoman Chesser. The vote was unanimous.

NEW HOSPITAL ROAD – Mr. Torrance presented a request from the hospital for the City to accept a new road that will be built after a new nursing home is built. Mr. Torrance explained to the Council that normally the City would only entertain such a request after the road had been built. Mr. Torrance explained that in an effort to accommodate the hospital he has requested a one year warranty from the builder McLendon Enterprises, and also assurances from the hospital that the road would be built to all City specifications. Councilman Turner made a motion to accept the road with the assurances required from the Hospital. The motion was seconded by Councilman Thompson. The vote was unanimous.

CLARIFIERS – Mr. Torrance presented a request to the Council to repair the Swift Creek clarifier at a cost of \$48,563.00. This is a much needed repair and he would like the approval to include the grit removal repairs needed at both Swift Creek and the LAS plant. The repairs include cleaning the aeration basin at a cost of \$34,054.50 and cleaning the settling pond at a cost of 83,810.00. This would bring the total required from the Water and Sewer SPLOST line item to \$166,427.50. Councilman Turner made a motion to approve the request. The motion was seconded by Councilman Thompson. The vote was unanimous.

City Attorney Threlkeld told the Council that he received a letter from the Georgia Supreme Court that they would consider holding a session in the Cities new Annex Chambers, and would get back to Mr. Threlkeld at a later date.

Councilwoman Chesser made a motion to adjourn and enter executive session to discuss potential litigation. The motion was seconded by Councilman Tyson. The vote was unanimous.

Councilwoman Turner made a motion to adjourn from executive session and enter regular session. The motion was seconded by Councilman Tyson. The vote was unanimous.

Being no further business Councilman Thompson made a motion to adjourn. The motion was seconded by

Councilman Turner. The vote was unanimous.

Romie A. Dixon, Mayor

CALLED COUNCIL MEETING

07/23/12 MINUTES

MEMBERS PRESENT: RONNIE DIXON, RAYMOND TURNER, BRIAN FROST, LISA CHESSER, AND EDDIE TYSON

NON-MEMBERS PRESENT: BILL TORRANCE – CITY MANAGER, BILL BEDINGFIELD, FINANCE DIRECTOR/CITY CLERK, MARY MCINTYRE, KATHY BRADFORD – THE ADVANCE

MAYOR DIXON BROUGHT THE MEETING TO ORDER AT 11:00 A.M.

PUBLIC COMMENTS - None

AGENDA

1. QUALIFIED CITY RESOLUTION - Mr. Torrance explained to the Council that the final LOST renegotiation meeting with Montgomery County was scheduled for tonight the 23rd of July at 6:30 p.m. in Mt. Vernon. He stated that all Cities that wished to be included in the negotiation needed a resolution from their Councils verifying that they were a qualified municipality by providing at least 3 of 6 services listed to their community. The services required are Water, Sewage, Garbage collection, Police protection, Fire protection and Library services. Vidalia being the largest City in both Toombs and Montgomery County has no issue meeting this requirement because we provide all six services. A motion was mad by Councilman Tyson to approve the resolution. The motion was seconded by Councilman Frost. The vote was unanimous.

Mr. Torrance told the Council that we would officially man dispatch at the new Police Department on this Thursday the 26th of July. He stated that the pass through locker that was needed for evidence had not come in and would prevent the full operation of the new building until it was installed.

Being no further business Councilman Frost made a motion to adjourn. The motion was seconded by Councilman Turner. The vote was unanimous.

Ronnie A. Dixon, Mayor

CITY COUNCIL CITY OF VIDALIA VIDALIA, GEORGIA

A RESOLUTION

To confirm that the City of Vidalia is a "qualified municipality" as defined in O.C.G.A. § 48-8-80 for the purpose of renegotiating the distribution of Local Option Sales Tax proceeds with the Montgomery County Board of Commissioners and other "qualified municipalities" located in Montgomery County, Georgia.

WHEREAS, the City Council confirms that the City of Vidalia is a "qualified municipality" as described in O.C.G.A. § 48-8-80, and

WHEREAS, the City Council of the City of Vidalia understands that three of the following services must be provided in order to be a "qualified municipality":

1. Water

- 4. Sewage
- 2. Garbage collection
- 5. Police protection
- 3. Fire protection
- 6. Library.

WHEREAS, the City Council confirms that the City of Vidalia is providing three or more services as listed in O.C.G.A. § 48-8-80 which are (*list three or more services*):

1. Water 4. Sewage
2. Garbage Collection 5. Police Protection
3. Fire Protection 6. Library

THREREFORE BE IT RESOLVED the City Council confirms that the City of Vidalia is in compliance with O.C.G.A. 48-8-80 and desires to move forward with renegotiating the Local Option Sales Tax distribution with the Montgomery County Board of Commissioners and other "qualified municipalities" inside the boundaries of Montgomery County.

Read and adopted this <u>23rd</u> day of <u>Ju</u>	1y , 2012.
Donnie A /X	15/
Mayor	Council Member
Sohn Rayma Turne	Mary
Council Member	Council Member
Q Elica Typen	
council Member	Council Member
Lisa Chessen	
Council Member	Council Member

08/13/12 MINUTES

MEMBERS PRESENT: RONNIE DIXON, RAYMOND TURNER, CECIL THOMPSON, BRIAN FROST, LISA CHESSER, AND EDDIE TYSON

NON-MEMBERS PRESENT: BILL TORRANCE – CITY MANAGER, BILL BEDINGFIELD, FINANCE DIRECTOR/CITY CLERK, MARY MCINTYRE, REID THRELKELD – CITY ATTORNEY, FRANK WAITS – POLICE CHIEF, KATHY BRADFORD – THE ADVANCE, ZACK FOWLER- VIDALIA COMMUNICATION, JEFF WEST – ESG, ROBBIE AKINS – ESG, BUDDY

MAYOR DIXON BROUGHT THE MEETING TO ORDER AT 6:00p.m.

THE INVOCATION WAS GIVEN BY: Reverend James Joyce

PUBLIC COMMENTS: - Ann Owens is requesting the alley beside the Pal Theater be closed for an event on August 24, 2012 from 5 p.m. until 11 p.m. This is the third year the event has been held and will only close the area from Church Street to the end of the Pal Theater building. Councilwoman Chesser made a motion to approve the request. The motion was seconded by Councilman Turner. The vote was unanimous.

Tracy Todd, on behalf of the First Baptist Church, is requesting closing 2nd Street from Church to Jackson on October 28, 2012 from 3:00 p.m. until 7:00 p.m. for the Church's annual fall festival. Councilman Tyson made a motion to approve the request. The motion was seconded by Councilman Frost. The vote was unanimous.

<u>DVA:</u> - The DVA has polled the Downtown Merchants on the issue of Halloween and whether to have trick or treat and also have a separate fall festival event. The merchants voted to have both events, but would like to have Trick of Treat on Tuesday night October 30, 2012. A motion was made by Councilman Frost to approve October 30, 2012 as the official Trick or Treat night in Vidalia. The motion was seconded by Councilwoman Chesser. The vote was unanimous. The downtown hours for Trick or Treat would be from 5 p.m. till 6 p.m. They also would like to have a Fall Festival in the downtown area on October 25, 2012 from 5:00 p.m. till 8:00 p.m. The DVA would need the Council's permission to close several streets during both events. A motion was made by Councilman Thompson to approve the request and to allow Bill Torrance to work with the DVA on street closings. The motion was seconded by Councilwoman Chesser. The vote was unanimous.

TOOMBS MONTGOMERY CHAMBER OF COMMERCE – Bill Mitchell gave the Council an update on the activities of the Chamber. He stated that business prospects had picked up and that a lot of interest had been shown on the speck building. He stated the Chamber was in negotiations with several prospects and he would keep the Council informed as to the outcome. He also presented the list of the participants in the upcoming Toombs Montgomery Leadership class.

<u>FINANCIAL REPORT - BILL BEDINGFIELD - Mr.</u> Bedingfield gave the financial report for the month of July. A motion was made by Councilman Turner to approve the report. The motion was seconded by Councilman Tyson. The vote was unanimous.

<u>APPROVAL OF MINUTES</u> – A motion was made by Councilman Frost to approve the minutes from the July 9, 2012 and the July 23, 2012 meetings. The motion was seconded by Councilman Tyson. The vote was unanimous.

AGENDA

1. <u>License and Permits Meeting 7/30/12-</u> Councilwoman Chesser brought the Council up to date on the Committee meeting held to hear the request of Andy Page to place 5 billboards around

- town advertising his business. The Committee suggested the request not be brought to the Council because it failed to meet the City's Sign Ordinance. (See Attached Minutes)
- 2. Water and Sewer Meeting 8/10/12 Councilman Tyson explained to the Council that Becky Livingston had requested the committee give the Bethany Assisted Living Home a permit to dig an irrigation well. The Committee, after much discussion, decided not to bring the request to the Council. (See Attached Minutes)
- 3. Alcohol License for Main Street Grocery Harshkumar Mehta has requested a license for packaged beer and wine at 706 N. Main Street. The application is complete and has been approved by all required departments. A motion was made by Councilman Frost to approve the application. The motion was seconded by Councilman Turner. The vote was unanimous. Councilman Thompson abstained, Harshkumar Mehta also requested the Council waive his 2012 liquor license fee for the package store he plans to reopen, stating that he lost most of the 2010 license when his business was shut down during the gambling sting conducted by the District Attorney's office. The Council informed him that it would not waive any part of the fee due to his business being involved in an illegal activity.
- 4. Alcohol License for the Sweet Onion Classic Wanda Kent has requested a two day Alcohol license for beer, wine and Liquor for the Sweet Onion Classic Golf Tournament. This year's event will be held at the Vidalia Community Center on 9/27/12 and at Hawks Point Golf Club on 9/28/12. The application is complete and has been approved by all required departments. A motion was made by Councilman Frost to approve the application. The motion was seconded by Councilman Turner. The vote was unanimous. Councilman Thompson abstained.
- 5. Alcohol License for A Wing and a Prayer Tracy Williams has requested a one day license for beer, wine and liquor for October 6, 2012. The event will be held at the Vidalia Community Center. The application is complete and has been approved by all required departments. A motion was made by Councilman Frost to approve the application. The motion was seconded by Councilman Turner. The vote was unanimous. Councilman Thompson abstained.
- 6. Alley Way between Symonds and Washington Street City Manager Bill Torrance explained to the Council that a request from the Vidalia City School System to quit claim over to them a portion of the alley that adjoins their property has been received. Mr. Torrance went on to explain that the alley is no longer needed, but that the City needed to include all property owners that would receive a portion of this alley. He presented a signed document from all the owners affected indicating their request for the property. A motion was made by Councilman Frost to approve the request. The motion was seconded by Councilman Thompson. The vote was unanimous.
- 7. Georgia Supreme Court Visit in 2012 Mr. Torrance told the Council that the plan to have the Georgia Supreme Court meet in our new Annex Chamber during next year's Onion Festival would not take place. The Court could not meet at that time due to a prior commitment and would have to schedule their visit at a later date. The date they proposed would be sometime in February and would require the City to furnish 12 hotel rooms for the members of the court. Councilman Frost made a motion to approve the request. Councilman Thompson seconded the motion. The vote was unanimous. Mr. Torrance instructed City Attorney Threlkeld to finalize plans with the court for February of 2013.

CITY MANAGERS REPORT -

Mr. Torrance brought a recommendation from the Onion Festival Committee to add Tom Cato and Les Salter to their board. A motion was made by Councilman Frost to approve the request. The motion was seconded by Councilman Turner. The vote was unanimous.

Mr. Torrance explained to the Council that the Water Department had put door hangers out requesting citizens volunteer to have their water tested. The door hanger this year is requesting customers call a particular number concerning their water and could be confusing. This is a process that is required by the EPD every three years to test for lead and copper. This is for informational purposes only so that Council members would be familiar with the process and could answer any calls they may get.

Mr. Torrance presented a resolution to the Council requesting authority for Mayor Ronnie Dixon and City Clerk William Bedingfield to execute the agreement relative to the highway 292 widening project. A motion was made by Councilman Thompson to approve the resolution. The motion was seconded by Councilwoman Chesser. The vote was unanimous.

Mr. Torrance informed the Council that the Sweet Onion Golf Tournament is being held next month and the City usually puts a man in at a cost of \$500.00. The funds would be paid from the Councils legislative account. A motion was made by Councilman Tyson to approve the request. The motion was seconded by Councilman Turner. The vote was unanimous.

City Attorney Reid Threlkeld highlighted some of the new requirements under the new open records law passed by the legislature.

Being no further business Councilman Frost made a motion to adjourn. The motion was seconded by

Councilman Thompson. The vote was unanimous.

Konnie A. Dixon, Mayor

09/10/12 MINUTES

MEMBERS PRESENT: RONNIE DIXON, RAYMOND TURNER, CECIL THOMPSON, BRIAN FROST, LISA CHESSER, AND EDDIE TYSON

NON-MEMBERS PRESENT: BILL TORRANCE – CITY MANAGER, BILL BEDINGFIELD, FINANCE DIRECTOR/CITY CLERK, MARY MCINTYRE, REID THRELKELD – CITY ATTORNEY, FRANK WAITS – POLICE CHIEF, KATHY BRADFORD – THE ADVANCE, ZACK FOWLER- VIDALIA COMMUNICATION, JEFF WEST – ESG, ROBBIE AKINS – ESG, BUDDY COLEMAN – FIRE CHIEF

MAYOR DIXON BROUGHT THE MEETING TO ORDER AT 6:00p.m.

THE INVOCATION WAS GIVEN BY: James Joyce

<u>PUBLIC COMMENTS:</u> - Mayor Dixon introduced several guest in attendance at the first meeting being held in the new City Annex Council Chambers. They are Sandy Dixon, Greg Morris, Wendell Dixon, Lillie Turner, and Blake Tillery. He also recognized Deen Mills who introduced four boy scouts who are working on their communication badge.

DVA: - Paula Toole informed the Council on the activities of the DVA.

TOOMBS MONTGOMERY CHAMBER OF COMMERCE – Bill Mitchell brought the Council up to date on the Toombs Montgomery Chamber activities. He stated that the speck building had been sold and that the Chamber has received numerous inquiries from businesses that are interested in locating in our area. He also mentioned that the Development Authority was negotiating with Tumi Luggage to help increase the size of their presence here by as many as 70 jobs.

<u>FINANCIAL REPORT - BILL BEDINGFIELD -</u> Mr. Bedingfield gave the financial report for the month of August. A motion was made by Councilman Tyson to approve the report. The motion was seconded by Councilman Tyson. The vote was unanimous.

<u>APPROVAL OF MINUTES</u> — A motion was made by Councilman Turner to approve the minutes from the August 13, 2012 meeting. The motion was seconded by Councilman Thompson. The vote was unanimous.

- Phil Best Premier Construction Phil Best Jr. addressed the Council and thanked them for the
 opportunity to serve as the Construction Manager during the building of the new City Annex and
 also for the Community Center expansion. He stated that he hoped the Council was pleased with
 the outcome and that if Construction Management services were ever needed in the future that the
 Council would consider Premier. Mayor Dixon thanked Premier for their dedication and quality
 work.
- 2. McLain Calhoun and Clark Tracy Clark gave the Council an update on the now completed 2011 City audit. He noted that his firm was able to give their unqualified opinion, and that no substantial deficiencies were found. He did mention several suggested improvements that he had gone over with Mr. Bedingfield and was informed that they had been implemented. The Council also received the final audit with his presentation.
- 3. Forest Glen Apartments Resolution Mr. Torrance told the Council that the Attorneys for the Forest Glen Apartments had failed to get the correct language in the Resolution signed on August 8, 2011. The corrected Resolution is attached and needs to be approved. A motion was made by Councilman Tyson to approve the Resolution. The motion was seconded by Councilman Turner. The vote was unanimous.

- 4. Removal Bids of the old Police Department Mr. Torrance presented to the Council the bids that had been received for the demolition and removal of the old Police Station. The apparent low bidder is McLendon Enterprises at \$22,000 with 3 days to remove the building. The next bid was Forrest Construction at \$22,000 but requiring up to 14 days to remove the building. Mr. Torrance is recommending the Council accept the bid from McLendon. A motion was made by Councilman Frost to approve the bid by McLendon Enterprises. The motion was seconded by Councilwoman Chesser. The vote was unanimous.
- 5. 2012 Millage Rate Mr. Torrance presented the Council with several scenarios concerning the 2012 millage rate. The rollback rate would again be 4.50 mils in Vidalia Toombs and 3.549 in Vidalia Montgomery. City Manager Torrance explained that we would need to advertise the current rate in the paper and finalize it at a called meeting in September. He then stated that if the Council chooses one of the alternate proposals that would be an increase over the roll back rate, then we would need to have three separate advertised meetings before we could approve the new millage rate.
- 6. **Revolving Loan Committee** Mr. Torrance informed the Council that the Revolving Loan Committee had met and had approved a loan in the amount of \$100,000.00 to US Energy Sciences of Vidalia. The term is at 3% interest for 84 months. The loan application meets all revolving loan requirements and has been approved by the Committee. A motion was made by Councilman Thompson to approve the loan. The motion was seconded by Councilman Turner. The vote was unanimous.
- 7. **Vidalia Housing Authority** Josh Beck has submitted a request from his board to have Hughes Threlkeld re-appointed to the Vidalia Housing Authority Board of directors. This would be for a 5 year term expiring in 2017. A motion was made by Councilman Turner to approve the request. The motion was seconded by Councilman Tyson. The vote was unanimous.

Mayor Dixon set a called Council meeting, to set the millage rate for 2012, on September 25, 2012 at 11:00 a.m.

<u>CITY MANAGERS REPORT</u> –

Mr. Torrance presented to the Council with a maintenance agreement from Top Coat Roofing that would include a biannual inspection for \$540.00 a year. The cost would include minor repairs such as caulking and some new flashings. Any extensive repair would be at an additional cost, but would be fully explained and not done without the Council's approval. Calls to repair leaks would be billed at the standard rate. Councilman Thompson made a motion to approve the contract with Top Coat Roofing. The motion was seconded by Councilman Turner. The vote was unanimous.

Mr. Torrance presented to the Council a plan to remove the bathrooms from the Flossie Hayes Park and use the area to extend the covered picnic pavilion. The low bidder was Nicky Ray at \$5375.00. Mr. Torrance explained that the Recreation Department had some unused funds left in the SPLOST call that would cover the cost. Councilman Frost made a motion to approve the contract with Nicky Ray. The motion was seconded by Councilman Thompson. The vote was unanimous.

Robbie Akins and Jeff West presented to the Council an award for the 2012 Water Plant of the Year. This award was presented by the Georgia Association of Water Professionals. Mayor Dixon accepted the award and thanked ESG for their hard work.

Councilwoman Chesser made a motion to adjourn and enter executive session to discuss potential litigation. The motion was seconded by Councilman Tyson. The vote was unanimous.

Councilwoman Chesser made a motion to adjourn from executive session and enter regular session. The motion was seconded by Councilman Turner. The vote was unanimous.

A motion was made by Councilman Frost to deny the Claim of Angela Jackson to repair her car. The motion was seconded by Councilman Thompson. The vote was unanimous.

Being no further business Councilman Frost made a motion to adjourn. The motion was seconded by Councilman Thompson. The vote was unanimous.

Ronnie A. Dixon, Mayor

CALLED COUNCIL MEETING

09/25/12 MINUTES

MEMBERS PRESENT: RONNIE DIXON, RAYMOND TURNER, CECIL THOMPSON, BRIAN FROST, LISA CHESSER, AND EDDIE TYSON

NON-MEMBERS PRESENT: BILL TORRANCE – CITY MANAGER, SHAUN OLIVER – CITY MARSHALL, ZACK FOWLER – VIDLAIA COMMUNICATION, FRANK WAITS – CHIEF OF POLICE

MAYOR DIXON BROUGHT THE MEETING TO ORDER AT 11:00 A.M.

AGENDA

- 1. **APPROVAL OF 2012 MILLAGE RATE** Councilman Frost made a motion to approve the advertised millage rate of 4.5 mills in Toombs County and 3.549 mills in Montgomery County. The motion was seconded by Councilman Turner. The vote was unanimous.
- 2. **REVOLVING LOAN FOR US ENERGY** Mr. Torrance explained to the Council that the approved loan to US Energy Sciences needed to be amended to allow the loan to be put in the name of Chal Holdings LLC. Chal Holdings LLC is the holding company for US Energy Sciences and the holder of the collateral securing this loan. The Revolving Loan Committee has approved the change. Councilman Frost made a motion to approve the request. The motion was seconded by Councilman Thompson. The vote was unanimous.

Being no further business Councilman Turner made a motion to adjourn. The motion was seconded by Councilwoman Chesser. The vote was unanimous.

Ronnie A. Dixon, Mayor

10/8/12 MINUTES

MEMBERS PRESENT: RONNIE DIXON, RAYMOND TURNER, CECIL THOMPSON, BRIAN FROST, LISA CHESSER, EDDIE TYSON WAS ABSENT

NON-MEMBERS PRESENT: BILL TORRANCE – CITY MANAGER, BILL BEDINGFIELD, FINANCE DIRECTOR/CITY CLERK, REID THRELKELD – CITY ATTORNEY, FRANK WAITS – POLICE CHIEF, KATHY BRADFORD – THE ADVANCE, ZACK FOWLER-VIDALIA COMMUNICATION, JEFF WEST – ESG, ROBBIE AKINS – ESG, BUDDY COLEMAN – FIRE CHIEF

MAYOR DIXON BROUGHT THE MEETING TO ORDER AT 6:00p.m.

THE INVOCATION WAS GIVEN BY KEVIN HICKS

PUBLIC COMMENTS: -

<u>DVA:</u> - Paula Toole brought the Council up to date on activities of the DVA for the month of October. She stated that the Children's Parade on October 30, 2012 will be at 4:00 p.m. and will line up in the alley way beside City Hall starting at 3:30. She also told the Council that on October 25, 2012 there will be a Fall Festival event that will include Christmas as well as fall themes. The event is from 5 to 8 p.m. and will include music in the park and hayrides for the children. She will get with Captain Clark to coordinate street closings.

TOOMBS MONTGOMERY CHAMBER OF COMMERCE — Bill Mitchell presented to the Council an update of the Chamber and Development authority for the month. A ribbon cutting was held on 10/18/12 for Four Rivers Veterinarian Clinic located in the Montgomery Industrial Park. The project where Tumi will expand its facilities is in place and looks like some additional jobs are in our future. There currently is some talk at Tumi of pulling some overseas jobs back to the States and could mean additional jobs for our plant. Mr. Mitchell stated that several businesses had started expansion work that includes Giro and Chicken of the Sea.

<u>FINANCIAL REPORT - BILL BEDINGFIELD -</u> Mr. Bedingfield gave the financial report for the month of September. A motion was made by Councilman Frost to approve the report. The motion was seconded by Councilwoman Chesser. The vote was unanimous.

<u>APPROVAL OF MINUTES</u> – A motion was made by Councilman Frost to approve the minutes from the September 10, 2012 meeting and the September 25, 2012 Called Meeting. The motion was seconded by Councilman Thompson. The vote was unanimous.

- One Day Alcohol Permit Chamber The Toombs Montgomery Chamber is requesting a one day alcohol permit for their annual golf tournament being held in November. The application is complete and has been signed by all required departments. A motion was made by Councilman Frost to approve the request. The motion was seconded by Councilwoman Chesser. The vote was unanimous. Councilman Thompson abstained.
- 2. <u>One Day Alcohol Permit Ducks Unlimited</u> The Four Rivers Ducks Unlimited Chapter is requesting a one day alcohol permit for their annual banquet being held in November. The application is complete and has been signed by all required departments. A motion was made by Councilwoman Chesser to approve the

- request. The motion was seconded by Councilman Frost. The vote was unanimous. Councilman Thompson abstained.
- 3. Chamber Golf Tournament 11-8-12 The Chamber is requesting the Council again participate in this year's annual golf tournament being held on November 8, 2012. The entry fee is \$175.00 per player or \$700.00 for a team. Mr. Torrance pointed out that this type of event could probably be considered a gratuity and therefore not allowed under State law. Councilman Frost made a motion to table the request until City Attorney Reid Threlkeld can get back to the Council with clarification on this issue. The motion was seconded by Councilman Turner. The vote was unanimous.
- 4. Alley Closings Ann Owens Ann Owens, with the Pal Theater, brought a request that the alley beside the theater be closed on October 11, 2012 for a Pretty in Pank event being held at the Pal. She is also requesting that the alley be closed on December 1, 8, 15 and 22 for Christmas events being held at the Pal Theater. This would be the first four Saturdays in December and all merchants that back up to the alley would be involved in the events. Councilman Thompson made a motion to approve the request. Councilman Turner seconded the motion. The vote was unanimous. Mr. Torrance asked Jeff West to look at areas in the alley that could be a hazard to pedestrians and to get with him on repairing them.
- 5. Millage Rate Clarification Mr. Torrance explained to the Council that after some research in looking at the minutes we had failed to correctly specify the approved rate for Vidalia Montgomery County residents. The actual 5 year digest printed in the paper was correct in all preceding years, but the minutes did not always reflect that the Council was approving the published digest. A motion is needed to reflect that the Council always approves the published 5 year digest as the correct millage rate for the current year. A motion was made by Councilman Turner to approve the request. The motion was seconded by Councilman Thompson. The vote was unanimous.

CITY MANAGERS REPORT --

Mr. Torrance requested the Council consider a fee structure change for a zoning request and for Fire Hydrant testing. These fees are not sufficient to cover the cost associated with them and need to be restructured. The current zoning fee in some cases will not cover the cost of the ad required to advertise the request. Mr. Torrance also presented a request for a towing and storing business in a C1 business zone that does allow this type of activity. He feels that this needs to be looked at and determined if the Council wishes to keep these businesses out of a C1 zone and only allow them in a C3 zone. He is requesting that these two issues be taken to the License and Permits Committee for review and recommendation. The Council agreed to have the License and Permits Committee review both issues and bring a recommendation back to the Council.

Mr. Torrance brought a request to the Council to purchase a used Backhoe for the city from JCB. The equipment is a demo model with 120 hours of operation on it and has been greatly reduced in price. The list price for this backhoe is \$111, 218.00 and has been reduced to \$59,500.00. The backhoe would come with a new warranty from JCB. The

purchase would be from the equipment line item in SPLOST. A motion was made by Councilman Frost to approve the request. The motion was seconded by Councilwoman Chesser. The vote was unanimous.

Mr. Torrance informed the Council that the drainage issue on 2nd Street leading to Adams Street could be partially handled by doing the work as a maintenance item and keeping the project under \$100,000.00. Mr. Torrance stated that for about half of the estimated cost we could get the ditch constructed and concreted. He pointed out that by doing this we would save the engineering and bidding cost. He stated that as long as the price was under a \$100,000.00 we could work with McLendon, who is very qualified and familiar with this project, and not have to solicit bids. Councilman Turner made a motion to approve the request pending City Attorney Reid Threlkeld verifying that we did not have to bid the job. Councilman Frost seconded the motion. The vote was unanimous.

Mr. Torrance informed the Council that the Mayor's Day Golf Tournament will be next Monday and anyone wishing to attend should contact Bill Bedingfield and let him know. ESG has again agreed to cook for the Tournament.

Mr. Torrance presented to the Council a proposal to convert six Police cars to propane from gas. The total cost to convert six cars would be \$37,800.00. The cost recovery would take about 2 and 1/4 years based on current fuel prices. Councilwoman Chesser stated that she would like for us to talk to several cities that had converted to get their feedback. Mr. Torrance stated that was his intention, but wanted to poll the Council to see if there was interest in him pursuing the conversion. The Council agreed and asked Mr. Torrance to gather additional information and bring it back to the Council.

Councilwoman Chesser asked if the road that runs in front of Raiford Printing was a City road and if so could we repair the pot holes. Mr. Torrance explained that the road belonged to the Raifords but he would check the city plat and make sure.

Being no further business Councilman Frost made a motion to adjourn. The motion was seconded by Councilman Thompson. The vote was unanimous.

Ronnie A. Dixon, Mayor

11/12/12 MINUTES

MEMBERS PRESENT: RONNIE DIXON, RAYMOND TURNER, CECIL THOMPSON, LISA CHESSER, AND EDDIE TYSON

NON-MEMBERS PRESENT: BILL TORRANCE – CITY MANAGER, BILL BEDINGFIELD, FINANCE DIRECTOR/CITY CLERK, REID THRELKELD – CITY ATTORNEY, FRANK WAITS – POLICE CHIEF, ZACK FOWLER- VIDALIA COMMUNICATION, JAMES ONEAL - ESG, BRIAN SIKES – ASSISTANT FIRE CHIEF, CHRIS BLOXHAM - REPUBLIC

MAYOR DIXON BROUGHT THE MEETING TO ORDER AT 6:00p.m.

THE INVOCATION WAS GIVEN BY: Rev. Joyce

PUBLIC COMMENTS: - Sam Page asked could the traffic light at 292 and McIntosh be adjusted during the morning hours to facilitate the heavy traffic during this time frame. Mr. Torrance explained that he would contact DOT and see if they would look at the issue. Sam Page also indicated a concern over the Development Authority's use of tax payer money and whether or not efforts are made to see that the money is spent locally. Mr. Torrance informed Mr. Page that the question was better suited for the Development Authority and he encouraged him to attend their next meeting. Heather Williams asked the Council to look at the problem of children crossing Aimwell Road upon leaving Sally Meadows School. The area on Aimwell is not a controlled crossing and children are in danger of being hit by a car. Mr. Torrance explained that the City has six officers working traffic at all schools, but did not have the man power to cover all areas that kids are crossing. He stated that he had spoken to someone in the past about partnering with them on getting some volunteers trained to control the traffic at crossings, but had not heard back from them. He gave Heather Williams his number and asked that she call so they could set up a meeting to discuss the possibility of organizing volunteers to control the traffic in the area.

<u>DVA</u>: - Paul Toole discussed the upcoming events sponsored by the DVA for the Holiday season. The DVA is getting the downtown ready for the holiday season by partnering with members on decorating the street lights. The Christmas parade is coming together and will be held on December 1, 2012 at 11:00 a.m. On Thursday the 15th "Men of Praise" will be singing at different locations in the downtown area. Come enjoy the spirit of the season and visit local downtown shops. The event starts at 5 p.m. and will conclude at City Hall at 8 p.m.

TOOMBS MONTGOMERY CHAMBER OF COMMERCE – Bill Mitchell brought the Council up to date on the activities of the Chamber during the month. US Pet has purchased the speck building and is getting ready to expand. They also want a first right of refusal on the property located adjacent to their property for possible further expansion. The Tumi expansion is under way and hopes are high that some manufacturing jobs will be brought back to the area.

<u>FINANCIAL REPORT - BILL BEDINGFIELD —</u> Mr. Bedingfield gave the financial report for the month of October. A motion was made by Councilman Turner to approve the report. The motion was seconded by Councilman Tyson. The vote was unanimous.

<u>APPROVAL OF MINUTES</u> – A motion was made by Councilman Turner to approve the minutes from the October 8, 2012 meeting. The motion was seconded by Councilman Tyson. The vote was unanimous.

1. Finance Committee Meeting 11-7-12 – Mr. Torrance presented the 2013 budgets to the Council for their review. An ad has been placed in the paper stating that the budgets are on display at City Hall and that a public meeting will be held on December 3, 2012 at 11:00 a. m. to hear any concerns from the public. The public meeting will be held at City Hall. The Budgets will be adopted at the December 10, 2012 meeting.

- 2. <u>Planning and Zoning Meeting 11-6-12-</u> City Marshall Shaun Oliver presented a request from Altamaha Investments for a variance in the rear yard setback on a commercial lot located at 601 McIntosh Street. The lot is to be the site of a new Pharmacy. The committee is recommending the request. A motion was made by Councilman Turner to approve the request. The motion was seconded by Councilman Tyson, The vote was unanimous.
- 3. License and Permits Meeting 10-15-12- Councilwoman Chesser presented several items to the Council for recommendation. The first is to change the fee structure for zoning applications and for fire hydrant testing. These two items under the current fees charged do not sufficiently cover the cost associated with them. The recommended fee for a zone change request would be \$150.00 plus the cost of the necessary ad required in the paper. A motion was made by Councilman Tyson to approve amending Section 2708 of the Code of Ordinances, City of Vidalia, Georgia, by deleting "one hundred dollars (\$100.00)" in the first sentence and inserting in lieu thereof "one hundred fifty dollars (\$150.00)" and by deleting the third sentence in its entirety and inserting in lieu thereof "If the applicant desires a stenographic record of the proceedings before the board of appeals, retaining such stenographic services and the costs associated therewith shall be the sole responsibility of the applicant." The motion was seconded by Councilman Thompson. The vote was unanimous. The request for any fire hydrant test would be \$250.00 to cover the cost associated with the manpower needed to do the test. A motion was made by Councilman Tyson to approve the fire hydrant test fee change. The motion was seconded by Councilman Thompson. The vote was unanimous. Mr. Torrance also discussed businesses that are excluded in C1 and C2 zones that are adjacent to the historic district. He informed the Council the City had received an application for an auto towing and storing firm located on North Main Street which is just outside the historic district. He felt that this would be an appropriate business for this area and was recommending that the Council look at designating the area in a C2 zone as allowing these types of automotive businesses and also identify other areas that would meet the same criteria. Mr. Torrance is asking the Council to send this request back to the Planning and Zoning Commission for review and recommendation. The Council was in agreement. Mr. Torrance also pointed out that the current sign ordinance only allows for a monument sign to be 6 feet high, and that this was very limiting. The committee agreed and is recommending the Council change the sign ordinance restriction from 6 feet to 18 feet. A motion was made by Councilman Tyson to amend Section 1951 (b) of the Code of Ordinances, City of Vidalia, Georgia, by deleting "six (6)" and adding "eighteen (18)", in the second paragraph of said section. The motion was seconded by Councilman Thompson. The vote was unanimous. Mr. Torrance also suggested that churches be limited to two directional signs and that they both can't be located at the same location. A motion was made by Councilwoman Chesser to amend Section 1977 (d) of the Code of Ordinances, City of Vidalia, Georgia, by adding at the end of the sentence "There cannot be more than two signs, and they cannot be located within 500 feet of each other". The motion was seconded by Councilman Turner. The vote was unanimous. Mr. Torrance was also asked to bring the Committee up to date on the American Legion by reviewing the plan and policies presented to the American Legion, and advising the Committee of their adherence to the policy. Mr. Torrance stated that he would get the information together and present it at the next meeting.
- 4. WTOC Christmas parade Ad WTOC has requested the Council buy a \$500.00 ad to help support their covering of the 2012 Christmas parade. Councilman Turner made a motion to buy the Ad for \$500.00. The motion was seconded by Councilman Tyson. The vote was unanimous.
- 5. <u>Bethany Assisted Living Street abandonment</u> Bethany Assisted Living is asking the City to abandon the street that runs by the home. The street branches off North Main and connects back at the intersection of North Main and Old Vidalia Lyons Road. The street is completely surrounded by Bethany property and does not interfere with current traffic flow. A motion was made by Councilman Tyson to allow the Mayor to sign a quit claim deed and abandon the street. The motion was seconded by Councilman Turner. The vote was unanimous.

Mr. Torrance brought the Council up to date on an ongoing conflict between the Pages and the Canadys over a disputed drive and access to property owned by the Pages. The property in question is located on Page Lane. Mr. Torrance explained to Mrs. Canady that the issue was a civil matter and not an issue for the City. Mrs. Canady, after seeking legal counsel, has come back to Mr. Torrance and wants him to make a determination. Mr. Torrance explained that the only thing the City could possibly do is get a survey done and verify the property lines, but it is still his opinion that it is not the City's responsibility. City Attorney Reid Threlkeld agrees with Mr. Torrance and believes the City should not be involved. The Council concurs.

Mr. Torrance stated that Wayne McMichael had brought a proposal to him to repair and reface the City Limit signs for \$600.00 per sign. The Council recommended that we investigate completely re-doing the signs and bring the cost back to the Council for review.

Mr. Torrance spoke to George Raiford about Calendar road and the current ownership of the street. Mr. Raiford thought that his dad had given the City an easement for the street. Mr. Torrance stated that he could not find any easement on file. He recommended that ESG just patch the pot holes for now until more research could be done as to the ownership of the street. The Councils agrees.

Councilwoman Chesser made a motion to adjourn and enter executive session to discuss potential litigation and periodic employee evaluation. The motion was seconded by Councilman Tyson. The vote was unanimous.

Councilwoman Chesser made a motion to adjourn from executive session and enter regular session. The motion was seconded by Councilman Turner. The vote was unanimous.

Councilman Tyson made a motion to accept a new four year contract for City Manager Bill Torrance which will reduce his salary by \$19,000.00 per year and allow him the flexibility to work 32 hours per week. The motion was seconded by Councilwoman Chesser. The vote was unanimous.

Mr. Torrance is also requesting that the Council allow him to make another infusion of \$100,000.00 into the health escrow account. The funds are needed to stabilize the account and would come from fund balance or savings if necessary. A motion was made by Councilman Turner to approve the request. The motion was seconded by Councilman Tyson. The vote was unanimous.

Being no further business Councilman Thompson made a motion to adjourn. The motion was seconded by

Councilman Turner. The vote was upanimous.

Ronnie A. Dixon, Mayor

12/10/12 MINUTES

MEMBERS PRESENT: RONNIE DIXON, RAYMOND TURNER, CECIL THOMPSON, BRIAN FROST, LISA CHESSER, AND EDDIE TYSON

NON-MEMBERS PRESENT: BILL TORRANCE – CITY MANAGER, BILL BEDINGFIELD, FINANCE DIRECTOR/CITY CLERK, REID THRELKELD – CITY ATTORNEY, FRANK WAITS – POLICE CHIEF, ZACK FOWLER- VIDALIA COMMUNICATION, JEFF WEST – ESG, ROBBIE AKINS – ESG, BUDDY COLEMAN – FIRE CHIEF, TOMMY SASSER – RECREATION DIRECTOR

MAYOR DIXON BROUGHT THE MEETING TO ORDER AT 6:00p.m.

THE INVOCATION WAS GIVEN BY - Kevin Hicks

<u>PUBLIC COMMENTS:</u> - Brad Hart brought the Council up to date on the Onion Festival. He stated that the plan was to move the Thursday night event "Movie under the Stars" to the Meadows Street Park. Mr. Torrance advised him to get with Paula Toole to coordinate the event and closing of the streets involved. Mayor Dixon thanked Brad for bringing the information to the Council.

<u>DVA:</u> - Paula Toole presented Donna Collins from Vidalia High School's FBLA club and several of its members to the Council. Mrs. Collins informed the Council on the activities of the club. These activities range from fund raising for local charities to cleaning sections of city streets and encouraging recycling. Mayor Dixon thanked Mrs. Collins and her students for their commitment and for their accomplishments. Councilwoman Chesser thanked the students for coming and wished them much success in the future. Mrs. Toole told the Council that the Christmas Parade was a tremendous success, and asked the Council if they had any suggestions on improving the parade for next year.

TOOMBS MONTGOMERY CHAMBER OF COMMERCE – Bill Mitchell brought the Council up to date on activities of the Chamber. The Legislative breakfast will be held on January 9th, 2013. Again Greg Morris and Tommie Williams will be the guest speakers. Everyone wishing to attend the meeting needs to let Bill Bedingfield know so he can RSVP a head count to the chamber.

<u>FINANCIAL REPORT - BILL BEDINGFIELD - Mr.</u> Bedingfield gave the financial report for the month of November. A motion was made by Councilwoman Chesser to approve the report. The motion was seconded by Councilman Tyson. The vote was unanimous.

<u>APPROVAL OF MINUTES</u> – A motion was made by Councilman Turner to approve the minutes from the November 12, 2012 meeting. The motion was seconded by Councilman Frost. The vote was unanimous.

- 1. Georgia Post Director Ken Vance Mr. Vance, Director of the Georgia Post, presented an award to Chief Frank Waits for his departments participation in the conference held this summer on training. He thanked him for the unselfish effort in providing onions for the attendees that came from all over the world. Mayor Dixon thanked Mr. Vance and complimented Chief Waits on an outstanding job.
- 2. Planning and Zoning Meeting 12-6-12- City Marshall Oliver presented to the Council the results of the Planning and Zoning meeting held on 12/6/12. The first request was to change a section of the downtown area from C-1 commercial to a C-2 commercial zone (See attached ad for legal description). The second request was to add to section 1201 (10) salvage yards, and add to section 1301(2) retail sales, pawn shops, (3) taxi services, (4) auto recovery or towing services (Storage yards must be fenced and screened from the public sight), (5) General Contractor operations. The proper advertisement was done and the Planning and Zoning Committee voted unanimously in

- favor of the request. Councilman Turner made a motion to approve the request. Councilman Frost seconded the motion. The vote was unanimous.
- 3. 2013 Budget Approval Mr. Torrance stated that the required public budget meeting was held on Monday December 3, 2012 at 11:00 a.m. and that the budget now needed the Councils approval. A motion was made by Councilwoman Chesser to approve the 2013 budget. The motion was seconded by Councilman Thompson. The vote was unanimous.
- **4. 2013 Advalorem tax schedule** Mr. Torrance presented the 2013 schedule to the Council for their approval. A motion was made by Councilman Turner to approve the 2013 schedule. The motion was seconded by Councilwoman Chesser. The vote was unanimous.
- 5. Alcohol Application for Cross Eyed Cricket Mr. Torrance presented an application by Henrietta Tabor for an on-premise Liquor, beer and wine license located on Mose Coleman Road. The application is complete and has been signed by the required departments. A motion was made by Councilman Frost to approve the application. The motion was seconded by Councilman Turner. The vote was unanimous, Councilman Thompson abstained.
- 6. 2013 Alcohol License Renewals Mr. Torrance presented the list of Alcohol license holders who have submitted the proper applications for renewals. All applications have been reviewed and signed by the appropriate department heads. A motion was made by Councilwoman Chesser to approve the applications. The motion was seconded by Councilman Frost. The vote was unanimous. Councilman Thompson abstained. Mr. Torrance also presented the renewals for the vehicle for hire licenses. All applications are complete and have been reviewed. Councilman Frost made a motion to approve the applications. Councilman Thompson seconded the motion. The vote was unanimous. Mr. Torrance also presented the renewal for a game room license from the American Legion. This application is complete and has been reviewed. Councilman Frost made a motion to approve the request. Councilman Thompson seconded the motion. The vote was unanimous.
- 7. **2012 Performance Package** Mr. Torrance presented the 2012 employee performance package to the Council for their approval. Councilman Turner made a motion to approve the package. Councilman Frost seconded the motion. The vote was unanimous.
- 8. DOT Aviation Contract Approval Mr. Torrance presented the Council with a request to approve and allow the Mayor to sign the Drainage Rehab contract at the Airport. The total contract is for \$267,213.39 with \$253,853.00 coming from federal funds and \$6680.00 provided by the state. The total cost to the City is \$6680.39. A motion was made by Councilman Tyson to approve the contract and allow the Mayor to sign all documents. The motion was seconded by Councilman Turner. The vote was unanimous.
- 9. **Board Appointments** Mayor Dixon presented the list of 2013 board appointments to the Council and recommended that names be brought back to the Council in January for approval. The boards needing members are listed below.
 - a. Revolving Loan -
 - b. Recreation -
 - c. Planning and Zoning --
 - d. Vidalia Toombs Library -
 - e. Vidalia Development Authority -
 - f. Development Authority of Vidalia -
 - g. Downtown Town Development Authority -

CITY MANAGERS REPORT -

Mr. Torrance presented a plan for fencing at the new Boys and Girls Club. He suggested that the Council participate with the Club by allocating up to \$4500 toward the project. The funds would come from SPLOST. This would allow the Boys and Girls Club to decide on the type of fence that they needed and then pay any excess costs from their own funds. Councilwoman Chesser made a motion to approve the request. Councilman Thompson seconded the motion. The vote was unanimous.

Mr. Torrance presented a plan to tear down some more dilapidated houses in Vidalia at a cost of around \$20,000.00. He advised the Council that funding for this program had run out and would need Council

approval to continue. Councilman Tyson made a motion to add \$50,000 to continue with the dilapidated housing problem. The money would come from fund balance. The motion was seconded by Councilman Turner. The vote was unanimous.

Mr. Torrance brought it to the Councils attention that the number of Flea Markets being held in Vidalia is increasing, and that the City ordinance only allows two per year. Some of these have been shut down by the City Marshall and told they would have to buy a business license to continue. This is for information only.

City Attorney Reid Threlkeld brought the Council up to date on the Legislature's efforts on gambling machines in Georgia.

Being no further business Councilman Frost made a motion to adjourn. The motion was seconded by

Councilman Thompson. The vote was unanimous.

Ronnie A. Dixon, Mayor

ROSTER

CITY COUNCIL MEETING	CITY	COL	INCIL	MEETING
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DATE:

WE WELCOME ALL OF OUR VISITORS TO THE CITY COUNCIL MEETING. PLEASE PRINT YOUR NAME AND ADDRESS FOR OUR RECORDS.

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